

AMBASSADOR HOTEL

BANTRY BAY · CAPE TOWN



Terms & Conditions

Functions and Group bookings

Thank you for choosing **SALT RESTAURANT AND BAR** for your unique experience with us. We look forward to welcoming you and being part of making it a memorable occasion. Please can you read through our terms and conditions below, complete the necessary information that is required, sign the document and return it to us via fax or email.

RESERVATIONS AND PAYMENT

Your reservation shall only be confirmed:

- On receipt of this signed document, providing us with your credit card details to act as surety
- On receipt of the specified deposit, as indicated in the attached pro forma invoice for your event.

Our bank details may be found on the provided invoice.

Once payment has been made, kindly e-mail or fax the proof of payment back to us on: banqueting@ambassador.co.za or fax at 086 637 7458.

PLEASE NOTE:

The full outstanding balance at the end of your function is due on the day of the function, unless an extension has been mutually agreed upon

SET MENU CHOICE

Groups of 10 or more, please select from our various function set menus available.

Customized menus can be designed according to your needs.

All menu choices must be confirmed **72 hours** prior to the function date.

Please note that we are not a 'Halaal' certified restaurant.

Should you require strictly Halaal meals, we will gladly source these from a reputable outside caterer for your account.

The printing of menus for your special event is complimentary and can be designed according to your specifications.

BAR REQUIREMENT'S

Please be advised our bar and Restaurant area closes strictly at midnight and last round's will be taken 15 minutes prior. No exceptions.

Corkage is charged at R80.00 per bottle of wines brought in. The quantity is unlimited. We do not allow spirits to be brought in.

Should you require any assistance or advice with your wine and beverage selection, we will gladly offer you our recommendations.

NUMBER OF GUESTS AT FUNCTION

The final number of guests attending your function must be confirmed with the restaurant at least **72 hours** before your function.

This number of guests confirmed will constitute the minimum number of guests for which you will be charged.

Please keep in mind **SALT RESTAURANT AND BAR** has a capacity of 80 guests. For groups of 35 or more, the venue will have to be hired out exclusively, and a venue hire will apply.



Managed by:  **NEWMARK HOTELS**

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SET UP REQUIREMENTS: FOR EXCLUSIVE FUNCTIONS.

Venue hire applicable:

Summer (01 October to 31 April)

Dinner R15 000

Lunch R7 500

Winter (01 May to 30 September)

Dinner R15 000

Lunch R7 500

The venue hire includes: exclusive use of the entire restaurant and bar/lounge area, use of the tables, white linen, crockery, cutlery and glasses. Décor or any additional set up must be done 2 hours prior the function. If you require any assistance with this, please let us know. Should you require any assistance with the overnight storage of equipment and décor items, please arrange this with us.

SERVICE CHARGES

A service charge of 10% of total food and beverages served will be added to the final account.

PARKING

Complimentary valet parking is available for all guests. However there is **limited parking** available so we work on a first come first serve. Parking for busses are available but need to be booked and arranged in advance.

SMOKING

SALT RESTAURANT AND BAR is a non-smoking facility as is the whole Ambassador Hotel.

I hereby accept all the terms and agreement as laid out in this document.

CLIENT SIGNATURE

AMBASSADOR AGENT

DATE

DATE



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